



St Francis Catholic Primary School: Remote Education Provision

Remote education provision: Information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

The Remote Curriculum: what is taught to pupils at home?

A child's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Children can expect to have work uploaded to Purple Mash, TTRS and Teach your monster to read by the second day of school closure. Children will access those platforms in their usual way and complete tasks set.
- All children should be familiar with logging onto these sites and all usernames and passwords are located in their planners.
- Child have been sent these login's by email by the school but if you request a password please do not hesitate to contact the school office
office@stfrancis.southwark.sch.uk



Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, (Music, Art, PE, practical Science and other lessons that would require resources not readily available in a household)
- In Reading, Writing and Maths, tasks will be set which cover the same objectives as they would in class
- Spellings rules will continue to be delivered through discrete lessons within the teaching sequences, as well as a selection of activities in Purple Mash when possible
- Reading books will continue to be accessed via Purple Mash, comprehension tasks. The school will also provide information on how to access e-libraries and other websites such as Oxford Reading Owl, so children enjoy books, the same as they would do in school.
- Phonics will be delivered in Early Years, Y1 and Y2 following the same sequence in the Read Write Inc programme and differentiated according to individual needs. Teachers in those year groups will do teaching phonics sessions during their daily zoom meetings, when appropriate.
- Planned lessons will be differentiated as far as possible to help all children to access the learning opportunities and make progress at their own pace. Challenges may be provided to ensure engagement of all learners.
- In our RE lessons, our Come and See scheme of work will follow the same topics, but will contain reduced learning objectives remotely compared to face to face. We will dedicate the 10% of the timetable to RE remote learning. Alongside this, we provide Collective Worship, Hymn Practice and Prayerful moments.
- In Science, Geography and History, we will be setting activities which follow the topics taught in school where possible but may need to be adapted depending on resources available, content and style of teaching required (e.g. it may be done cross curricular with Reading).
- There will be opportunities for children to take part in Art, Spanish, PE, Music and Computing lessons but this content may vary for remote learning compared to face to face.
- A selection of PE and Wellbeing/PSHE sessions, will be provided to children on a weekly basis to ensure all the aspects of their development are catered for.



Remote teaching and study time each day: How long can I expect work set by the school to take my child each day?

<p>In EYs (Reception) the children will be provided with daily..... <i>(around 2 hours of daily work)</i></p>	<ul style="list-style-type: none"> • Collective Worship –Daily • Two weekly Religious Education lessons - Weekly • Reading – Daily • Phonics - Daily • Maths – Daily • A practical/creative activity linked to Understanding the World, Music or Art – One each day • A daily Physical Education challenge – Daily • Wellbeing - Weekly
<p>In Key Stage 1 the children will be provided with daily..... <i>(around 3 hours of daily work- DfE guidance)</i></p>	<ul style="list-style-type: none"> • Collective Worship – Daily • Two weekly Religious Education lessons - Weekly • Reading – Daily • Phonics - Daily • Writing or Spelling lesson -Daily • Maths – Daily • Physical Education challenge – Daily • Science, History/ Geography, Art or Music – One each day • Wellbeing- Weekly
<p>In Lower Key Stage 2 (Year 3 & Year 4) the children will be provided with daily..... <i>(around 4 hours of daily work- DfE guidance)</i></p>	<ul style="list-style-type: none"> • Collective Worship – Daily • Two weekly Religious Education lessons -Weekly • Reading -Daily • Writing, Spelling or Grammar -Daily • Maths – Daily • Physical Education challenge – Daily • Science, History/Geography, Art, Spanish or Music– One each day • Wellbeing- Weekly
<p>In Upper Key Stage 2 (Year 5 & Year 6) the children will be provided with daily..... <i>(around 4 hours of daily work- DfE guidance)</i></p>	<ul style="list-style-type: none"> • Collective Worship – Daily • Two weekly Religious Education lessons -Weekly • Reading -Daily • Writing, Spelling or Grammar -Daily • Maths – Daily • Physical Education challenge – Daily • Science, History/Geography, Art, Spanish or Music– One each day • Wellbeing- Weekly



Accessing remote education: How will my child access any online remote education you are providing?

- Children will have daily Zoom sessions with their year group staff (twice daily for Years 4,5 and 6).
- Zoom invites with details of the meetings and times have been provided to parents/carers
- Phase leaders will email the planner for the week with all the resources (e.g. videos, worksheets etc) by 6pm on the Friday of the previous week to all parents/carers

If my child does not have digital or online access at home, how will you support them to access remote education?

- The school will lend laptops or iPads. Please ask the school office for more information : office@stfrancis.southwark.sch.uk
- Parent/Carers can gain Free wifi, if eligible, through Southwark Council . Please ask the school office for more information : office@stfrancis.southwark.sch.uk
- Teachers are careful to plan online teaching that DOES NOT require any printing from home.

How will my child be taught remotely? We use a combination of the following approaches to teach pupils remotely

- Live teaching (online lessons)
- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers, Youtube clips)
- Power-points which include audio clips of teacher presented the slides
- Printed paper packs produced by teachers (e.g. workbooks, worksheets) in case of emergency when internet not working temporarily
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Textbook packs (coming soon)



**Engagement and feedback:
What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

Parents are expected to:

- Support their child's learning to the best of their ability and be present whenever they are accessing remote learning
- Inform school if they are having difficulty accessing online learning due to internet or device issues
- Enable their child to access ZOOM on appropriate devices which have the relevant safety settings, keeping their child safe whilst online
- Create a routine for their child which will foster good learning habits whilst working at home which includes a dedicated space for them to work in (they can follow the suggested schedule from school)
- Monitor the screen time children are spending on a device and enable them to take regular breaks
- Refrain from taking a screenshot or copying any information, messages or posts to share on social media or any other platform outside of Zoom
- Contact the school office, during the usual school hours, if there are any queries, questions, or concerns. We will endeavour to reply within 24 hours. Emails received at the weekend, will be actioned on the next working day.
- Check the work which is being completed each day and encourage the progress that is being made, supporting engagement and motivation
- Know they can contact any member of the Safeguarding team if they have a safeguarding concern. (Miss Harris , Mrs Shotton , Miss Finbow or Ms Amanda)
- Talk to their child regularly about the benefits and risks of the online world and give them space to ask questions and talk about anything worrying them
- Be mindful of mental health and wellbeing of both themselves and their child- encourage other activities away from the screen such as playing games, fresh air outside or some art and craft activity (e.g. family baking/cooking time)
- Ensure that their child uses Zoom and the messaging service appropriately and only upload content which is from work set by the teacher
- Ask the class teacher for support if they are finding it difficult to keep their child engaged and motivated with remote learning
- Ensure children comply with protocols during Zoom meetings (Found in the Zoom Meeting Guide)
- Parents/Carers must not comment or judge the teacher's delivery

Children will:

- Be assured that their wellbeing is at the forefront of our thoughts when planning remote learning
- Take regular breaks away from the screen and get lots of fresh air and exercise in between activities
- Be suitably dressed and in a suitable room when learning at home
- Access Zoom, with the support and guidance of a parent and complete activities set to the best of their ability
- Ask parents if they need support completing any of the activities or message the class teacher about work related issues only
- Children will be given clear rules at the start of each session and will be given opportunities to respond appropriately. If there is any inappropriate or disruptive behaviour, the teacher will follow the school behaviour policy and will act accordingly.
- Children must always be civil and respectful to teachers and fellow students as they would be in a classroom session
- Children must hang up at the end of the lesson once instructed to do so. The teacher/host must be the last person in the meeting to hang up
- No eating is permitted by children during the live lesson.
- Appropriate clothing should be worn by children and parents at all times

Only access work which:

- Has been set by the class teacher and ask for parental permission to use technology for anything beyond that
- Remember to tell an adult if anything is worrying them whilst working online
- Know they can contact any member of the Safeguarding team if they are worried about their safety or the safety of others around them (Miss Harris , Miss Shotton , Miss Finbow and Miss Amanda)
- Never share any personal information with others online, including addresses, phone numbers, login information or passwords (This includes Zoom meetings ID and passwords)
- Staff and pupils will only use their school-registered accounts to access Microsoft office – and never personal ones.



Live lessons through Zoom

- Teachers will keep a log of any live lessons, recording what it was about, when it took place, the pupils and staff that were present and any issues that arose
- All online sessions will have a written record which is reported to SLT for safeguarding and professional development purposes
- Lessons might last no longer than 30 minutes. Sessions are different lengths in different phases

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Class teachers will be monitoring child engagement daily during the Zoom meetings
- Any child who is not engaging with remote learning will be followed up with a phone call to the parent/carer. A letter will be sent and persistent absences will be recorded as unauthorised. This will be reported back to the Phase Leaders, SENDCO and the Head teacher on a daily basis
- You might also be asked to speak to the class teacher once all of the other children are logged out

How will you assess my child's work and progress?

- Work is shown to the teacher during Zoom meetings or uploaded Purple Mash will be checked by daily
- Feedback forms will be kept in the teachers' records to inform planning and assessment
- Pupils from year 1 upwards, will be assessed in Times Table Rock Stars and Purple Mash by way of quick quizzes or immediate interactive games
- For younger children, we will very much be relying on looking at the work which is shown on zoom and making our judgements based on this work. Therefore, it is vitally important that parents do not complete the work for their child, but that they do provide support where possible, and add any helpful comments when emailing work to teachers
- Lessons will sometimes have pre-lesson quizzes and post-lesson quizzes that will inform teachers and children of the progress made
- All lessons will contain some element of assessment (self-assessment in many cases)
- Teachers will be using a variety of strategies during their zoom sessions to assess the children (e.g. thumbs up/thumbs down, Spelling tests, questioning etc)

Additional support for pupils with particular needs

- Class teachers will set work which is age appropriate and differentiated to meet the needs of all their children in their class, as much as possible
- If you require additional support with remote learning for your child email the office at office@stfrancis.southwark.sch.uk
- Some year groups will run separate zoom sessions to boost or help with different parts of the curriculum (e.g. Fresh Start)
- In some cases a completely different planner will be sent with activities that are accessible for those pupils

Remote education for self-isolating pupils

- Children, if well enough during the self-isolation period are expected to complete the online learning set by their Class Teacher

Online safety

This section of the policy is in conjunction with our Online Safety Policy. Where possible all interactions will be textual and public. All staff and pupils using video communication must:

- Communicate in groups – one-to-one sessions are not permitted
- Not record, store, or distribute video or photographic (e.g. screen capture)
- Always remain aware that they are visible.
- The school will consider whether one-to-one sessions are appropriate in some circumstances, e.g. to provide support for pupils with SEND. This will be decided and approved by the SLT, in collaboration with our Inclusion Manager
- The school will risk assess the technology used for remote learning prior to use and ensure that there are no privacy issues or scope for inappropriate use.
- Reinforce the importance of children staying safe online. Encourage parents to set age-appropriate parental controls on devices and internet filters to block malicious websites

Safeguarding

This section of the policy will be enacted in conjunction with the school's Child Protection and Safeguarding Policy.

- The Safeguarding team will identify 'vulnerable' pupils (pupils who are deemed to be vulnerable or are at risk of harm) via risk assessment prior to the period of remote learning
- A DSL (Designated Safeguarding Lead) -HT will arrange for regular contact to be made with vulnerable pupils, prior to the period of remote learning
- Phone calls made to vulnerable pupils will be made using school phones where possible. Softphone will be used when that is not possible (all those calls will be recorded)
- The DSL will arrange for regular contact with vulnerable pupils (LAC , Young Carers, those involved with Southwark Social Care and those children with ECHP if not in school) once per week at minimum. Further actions will be taken, including liaising with outside agencies, when appropriate,
- The DSL will meet (in person or remotely) with the relevant members of staff once per week to discuss new and current safeguarding arrangements for vulnerable pupils learning remotely
- All members of staff will report any safeguarding concerns to the DSL immediately, following safeguarding procedures

Monitoring and Review

- This policy will be under constant review and follow all government guidance and recommendations.

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